



BOARD OF TRUSTEES MEETING

Monday July 28th, 2025, at 4:00pm

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing purposes only.

MEETING INFORMATION

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comments.

APPROVAL OF AGENDA

FISCAL OFFICER Laura Tuttle

Report / Recommendations

1. Recommendation to approve regular purchase orders 2025-01001 through 2025-01041 and payments in the amount of \$127,619.36.

Included in the payments are the following:

- \$16,617.22 to Peninsula Architect for the North Fork Preserve (Admin)
- \$26,340.00 to the Summit County Fiscal Officer, of that \$10,000 is for Aurelian and \$16,340.00 is for Radios (Police, Fire, and Service)

Roll Call

2. Recommendation to approve meeting minutes for the April 7th, April 21st, and May 5th Board of Trustees Regular Meetings (Troike, Goodrich, and Gaffney).
3. Recommendation to approve meeting minutes for the May 19th Board of Trustees Regular Meeting (Goodrich and Gaffney).
4. Recommendation to approve meeting minutes for the June 30th Board of Trustees budget hearing.
5. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Sergeant Bill Alexander

Report / Recommendations

1. Recommendation to accept the resignation effective July 16, 2025, of full-time Communication Specialist Laurie J. Saunier.

Assistant Fire Chief John Rodriguez

Report / Recommendations

Service Director Caine Collins

Report / Recommendations

Parks Director Jeff France

Report / Recommendations

1. Recommendation to advertise for bids on the barn renovation project at the North Fork Preserve, 4400 Everett Rd. Bid documents to be posted to the township website on July 29, 2025 with a recommended pre-bid meeting on August 11, 2025, at 2:00 p.m. and bid close on August 22, 2025 at 10:00 a.m. with bid opening immediately to follow.

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administration William Funk

Report / Recommendations

1. Recommendation to approve the renewal and payment of the property/casualty and auto insurance policy through Wichert Insurance for the coverage period 8/1/25 through 7/31/26 in the amount of \$165, 053.00.
2. Recommendation to approve a temporary policy for Flexible Work Schedules effective 8/1/25.
3. Resolution 2025-30 Approving JEDD Amendment 4 with the Cities of Akron and Fairlawn.

Roll Call

TRUSTEES: Elaina Goodrich, Sharon Troike, and Sean Gaffney

FUTURE TRUSTEE MEETINGS AND EVENTS

Appearance Review Commission	August 4, 2025, 5pm	Trustee Meeting Room
Zoning Commission	August 6, 2025, 6pm	Trustee Meeting Room
Board of Trustees Meeting	August 11, 2025, 6:30pm	Trustee Meeting Room
Discover Bath Barns	August 12, 2025, 5pm	Trustee Meeting Room
Zoning Commission	August 14, 2025, 6pm	Trustee Meeting Room
Water and Sewer District Board	August 18, 2025, 6pm	Trustee Conference Room
Board of Zoning Appeals	August 19, 2025, 7pm	Trustee Meeting Room
Board of Trustees Meeting	August 25, 2025, 4pm	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

THANK YOU FOR ATTENDING / ADJOURNMENT

**BATH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
7/20/25	Mike Wheeler	Car Show	Trustee Troike
7/22/25	William Snow	Letter Requesting Funding	Township Trustees

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000621	07/28/2025	charter communicati	CHARTER COMMUNICATION - INTERNE	ACH VENDOR PAY	\$2,249.04
000000622	07/28/2025	00759	PENINSULA ARCHITECTS, LTD	ACH VENDOR PAY	\$16,617.22
000000623	07/28/2025	00057	COMPRODUCTS INC	ACH VENDOR PAY	\$735.00
000000624	07/28/2025	00267	HALL PUBLIC SAFETY CO	ACH VENDOR PAY	\$850.00
000000625	07/28/2025	02361	THE SOURCE INDUSTRIES	ACH VENDOR PAY	\$3,141.96
000000626	07/28/2025	02920	AMAZON CAPITAL SERVICES	ACH VENDOR PAY	\$1,348.27
000000627	07/28/2025	00709	ALCO-CHEM INC	ACH VENDOR PAY	\$449.30
000000628	07/28/2025	00079	DYNAMERICAN	ACH VENDOR PAY	\$615.00
000000629	07/28/2025	00019	BARBERTON LAUNDRY AND CLEANING	ACH VENDOR PAY	\$110.45
000000630	07/28/2025	00307	MERRICK ENTERPRISES	ACH VENDOR PAY	\$152.59
000000631	07/28/2025	00312	EXIT 11 TRUCK TIRE SERVICE	ACH VENDOR PAY	\$2,474.50
000000632	07/28/2025	00380	GARDINER SERVICE COMPANY, LLC	ACH VENDOR PAY	\$6,243.00
000000633	07/28/2025	00578	ICR ELECTRIC INC	ACH VENDOR PAY	\$595.00
000000634	07/28/2025	00960	LEPPO INC	ACH VENDOR PAY	\$41.40
000000635	07/28/2025	01144	TM & L ENTERPRISES LLC	ACH VENDOR PAY	\$71.60
000000636	07/28/2025	01178	MAR-ZANE INC	ACH VENDOR PAY	\$347.65
000000637	07/28/2025	01863	MASTHEAD HOLDINGS LLC	ACH VENDOR PAY	\$17.36
000000638	07/28/2025	01953	HISSONG KENWORTH INC	ACH VENDOR PAY	\$918.25
000000639	07/28/2025	02145	J.A.N. SERVICE INDUSTRIES INC	ACH VENDOR PAY	\$3,352.00
000000640	07/28/2025	02214	SOUTHEASTERN EQUIP CO, INC	ACH VENDOR PAY	\$119.36
000000641	07/28/2025	02536	SHELLY MATERIALS INC	ACH VENDOR PAY	\$2,314.08
000000642	07/28/2025	02558	HUMPHRYS, SEAN	ACH VENDOR PAY	\$115.16
000000643	07/28/2025	cintas corp #11	CINTAS CORPORATION NO 2	ACH VENDOR PAY	\$1,202.67
000000644	07/28/2025	four points	FOUR POINTS ARCHITECTURAL SERVI	ACH VENDOR PAY	\$2,350.00
000000645	07/28/2025	pasterchek, owen	PASTERCHEK, OWEN	ACH VENDOR PAY	\$388.37
000000646	07/28/2025	red wing	RED WING BUSINESS ADVANTAGE AC	ACH VENDOR PAY	\$344.73
000000647	07/28/2025	00755	ENVIRONMENTAL DESIGN GROUP	ACH VENDOR PAY	\$33.36
000000648	07/28/2025	02376	I2C TECHNOLOGIES	ACH VENDOR PAY	\$936.50
000000649	07/28/2025	envision group	ENVISION GROUP LLC	ACH VENDOR PAY	\$8,160.00
000000650	07/28/2025	00745	CUYAHOGA LANDMARK INC	ACH VENDOR PAY	\$7,949.71
Grand Total:			Number Of Checks: 30		\$64,243.53

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000065497	07/28/2025	01190	ACE SECURITY SYSTEMS INC	Checks for 0001	\$240.00
0000065498	07/28/2025	01551	AKRON UNIFORMS	Checks for 0001	\$484.96
0000065499	07/28/2025	02562	ALLIED CORP INC	Checks for 0001	\$6,724.59
0000065500	07/28/2025	at&t mobility national	AT&T MOBILITY II, LLC	Checks for 0001	\$284.40
0000065501	07/28/2025	02381	BATH TOWNSHIP	Checks for 0001	\$9,000.00
0000065502	07/28/2025	01588	BATH TRACTOR	Checks for 0001	\$387.13
0000065503	07/28/2025	Office of Technology	CITY OF AKRON	Checks for 0001	\$1,474.00
0000065504	07/28/2025	02120	CRANDALLCO INC	Checks for 0001	\$157.95
0000065505	07/28/2025	dash	DASH MEDICAL GLOVES, LLC	Checks for 0001	\$124.90
0000065506	07/28/2025	02393	H & D CARPET INC	Checks for 0001	\$1,271.68
0000065507	07/28/2025	00943	KWIK KLEEN PARTS WASHER SERV	Checks for 0001	\$73.50
0000065508	07/28/2025	00101	LEVINSONS UNIFORMS	Checks for 0001	\$883.01
0000065509	07/28/2025	medical mutual	Medical Mutual	Checks for 0001	\$5,853.33
0000065510	07/28/2025	00111	MONTROSE FORD	Checks for 0001	\$2,510.67
0000065511	07/28/2025	state of ohio oh st hig	OHIO STATE HIGHWAY PATROL	Checks for 0001	\$600.00
0000065512	07/28/2025	02721	OLIGER SEED COMPANY	Checks for 0001	\$384.35
0000065513	07/28/2025	00631	QUADIENT FINANCE USA INC	Checks for 0001	\$24.25
0000065514	07/28/2025	summit county radio	SUMMIT COUNTY FISCAL OFFICER	Checks for 0001	\$26,340.00
0000065515	07/28/2025	01813	THE DAVEY TREE EXPERT CO	Checks for 0001	\$1,235.00
0000065516	07/28/2025	01420	UNITED RENTALS	Checks for 0001	\$190.00
0000065517	07/28/2025	03041	ZOLLINGER SAND & GRAVEL	Checks for 0001	\$567.00
Grand Total:			Number Of Checks: 21		\$58,810.72

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000762	07/28/2025	00130	INTERNAL REVENUE SERVICE	EFT for 0001-TRUST	\$208.20
000000763	07/28/2025	00718	HUNTINGTON MASTERCARD	EFT for 0001-TRUST	\$4,356.91
Grand Total:			Number Of Checks: 2		\$4,565.11

Chief of Police Report
July 28, 2025

Recommendations:

Accept the resignation effective July 16, 2025, of full-time Communication Specialist Laurie J. Saunier.

Laurie J. Saunier
700 Marguerite Ave.
Cuyahoga Falls, Ohio 44221

July 16, 2025

Bath Township Board of Trustees
C/O Vito F. Sinopoli
3864 W. Bath Rd.
Akron, Ohio 44333

Re: Voluntary- Irrevocable Resignation of Employment

This letter shall serve to inform you that I am resigning from my position as a Full Time Dispatcher with Bath Township effective July 16, 2025. My resignation is irrevocable, voluntary and has not been forced. I appreciate the employment opportunity at Bath Township.

Sincerely,


Laurie J. Saunier

July 28, 2025

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Fiscal Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

Fire Department

Rob Campbell, Fire Chief
John Rodriguez, Assistant Fire Chief

Recommendations:

No Recommendations at this time.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 7.28.2025 TRUSTEE MEETING

Buildings and Grounds:

No new business to report.

Roads:

No new business to report.

Cemeteries:

No new business to report.

Recommendations by the Service Director:

1. None

BATH PARKS DIRECTOR Jeff France

AGENDA FOR THE TRUSTEE MEETING 7.28.25

General Park Information:

Bath Baseball Park:

No new business to report.

Bath Community Park:

Playground mulch is complete, and the playground is open.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

No new business to report.

North Fork Preserve of Bath:

No new business to report.

Recommendations:

1. Recommendation to advertise for bids on the barn renovation project at the North Fork Preserve, 4400 Everett Rd. Bid documents to be posted to the township website on July 29, 2025 with a recommended pre-bid meeting on August 11, 2025, at 2:00 p.m. and bid close on August 22, 2025 at 10:00 a.m. with bid opening immediately to follow.



To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: July 28, 2025
Re: Administrator's Report – 7/28/25

REPORT:

None

RECOMMENDATIONS:

1. Recommendation to approve the renewal and payment of the property/casualty and auto insurance policy through Wichert Insurance for the coverage period 8/1/25 through 7/31/26 in the amount of \$165, 053.00.
2. Recommendation to approve a temporary policy for Flexible Work Schedules effective 8/1/25.
3. Resolution 2025-30 Approving JEDD Amendment 4 with the Cities of Akron and Fairlawn.

Flexible Work Schedule Policy: Four 10-Hour Days Option

Policy Number:

Effective Date: August 1, 2025

Purpose:

This policy establishes guidelines for eligible employees to request and utilize a flexible work schedule option, allowing them to work four 10-hour days in lieu of the standard five 8-hour days during designated weeks of the calendar year. This policy is intended to provide work-life balance while maintaining consistent operational coverage.

Eligibility:

This benefit is available only to employees who meet established eligibility criteria as determined by Department Heads and Township Administrator. This policy applies to full-time, non-union employees including: Executive Assistant, Administrative Assistant, Payroll/Accounts Payable Specialist, Zoning Assistant, Zoning Inspector, Police Department Administrative Assistant, Fire Department Administrative Assistant, and Service/Parks Administrative Assistant who have completed at least six months of continuous employment with Bath Township and whose job duties can reasonably accommodate a compressed schedule without impacting department operations or service levels.

Policy Guidelines:

1. Annual Allocation:

- Eligible employees may elect to utilize a flexible work schedule for up to 12 weeks per calendar year. During initial implementation of this policy, the number of eligible flexible months will be pro-rated based on the remaining months of the calendar year.
- Each designated work week will consist of four 10-hour workdays instead of five 8-hour workdays.

2. Advance Notice Requirement:

- Employees must notify their Department Head and the Township Administrator via email of intent to use the flexible schedule option for a specific week no later than the end of business day on the Friday before the specified week.

3. Scheduling Restrictions:

- The flexible schedule option cannot be utilized during any week that includes a recognized public holiday.
- No adjustments or alternative workday configurations are permitted during a flexible schedule week; the employee must adhere to a four-day, 10-hour structure.
- Flexible schedule hours for the four-days worked must provide coverage for the publicly posted department operating hours. (Admin 8am-4pm, all other departments 7:30am-3:30pm)

4. Non-Accrual and Non-Cash Benefit:

- The flexible schedule weeks are not subject to carryover. Unused flex schedule weeks do not accumulate for the following year.
 - There is no cash-out value for any unused flexible schedule weeks. Similarly, upon retirement, resignation, or termination, no monetary compensation will be provided for any remaining flexible schedule weeks.
5. **Approval Process:**
- Requests for the flexible schedule option will be reviewed by the employee's supervisor in conjunction with the Township Administrator.
 - Approval is based on departmental staffing needs, scheduling conflicts, and the employee's job responsibilities.
 - If approval is denied, the employee shall be notified in writing via email as to the reason for the denial. Requests should not be denied without reasonable justification based on staffing or workload.
 - The decision regarding approval will be communicated in writing via email by the Department Head or Township Administrator.
6. **Timekeeping:**
- Employees must accurately record their time worked each day through the Kronos time clock system.
 - Use of leave during a flex week must be consistent with 10-hour workdays (e.g., one vacation day, compensatory day, or sick day equals 10 hours off).
7. **Compliance:**
- Employees utilizing the flexible schedule option are expected to adhere strictly to the agreed-upon work hours and maintain consistent communication with their supervisor.
 - Any deviations or failure to comply with the flexible schedule arrangements may result in revocation of the scheduling privilege.
8. **Modification and Revocation:**
- Bath Township reserves the right to modify, suspend, or revoke this policy or any approved flexible schedule without prior notice, as township needs dictate.
 - Any changes made to the policy will be communicated promptly to affected employees.

BATH TOWNSHIP BOARD OF TRUSTEES

BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 28th DAY OF JULY, 2025, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 PM. IN THE TRUSTEE MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO

_____ presented the following Resolution and moved its adoption:

RESOLUTION 2025-30

A RESOLUTION APPROVING AMENDMENT 4 OF THE JEDD AGREEMENT WITH THE CITIES OF AKRON AND FAIRLAWN TO INCLUDE PROPERTY LOCATED AT 794 WYE RD., 845 WYE RD. AND 3455-3465 GRANGER RD. IN THE JEDD DISTRICT

WHEREAS, Bath Township entered into an agreement with the Cities of Akron and Fairlawn in 1998 establishing a Joint Economic Development District (JEDD), including a defined set of properties; and

WHEREAS, the purpose of the district is to protect properties in Bath Township from annexation by a tax sharing arrangement with the municipalities of Akron and Fairlawn, and;

WHEREAS, the 1998 agreement specifies that any amendments to the defined district must be mutually agreed upon by both Bath Township and the Cities of Akron and Fairlawn; and

WHEREAS, the properties located at 794 Wye Rd. Akron, Ohio 44333, 845 Wye Rd. and 3455-3465 Granger Rd. have submitted a formal request for inclusion in the JEDD District in order to obtain access to sanitary sewer service; and

WHEREAS, the property owners have advised that the existing onsite septic systems are failing and no longer capable of providing adequate wastewater management for the properties; and

WHEREAS, the City of Akron Council on July 14, 2025 approved JEDD Amendment 4 to include the properties referenced herein in the JEDD district; and,

WHEREAS, the Bath Township Board of Trustees finds that inclusion of the properties in the JEDD District is necessary to protect public health and is consistent with the goals and provisions of the 1998 agreement;

NOW, THEREFORE, BE IT RESOLVED by the Bath Township Board of Trustees that:

1. The Board hereby approves JEDD Amendment 4 to include the properties located at 794 Wye Rd., 845 Wye Rd. and 3455-3465 Granger Rd. in the JEDD District, subject to final concurrence and approval of an amendment by the Township of Bath, Cities of Akron and Fairlawn, as required by the original 1998 agreement.
2. The property owners shall be solely responsible for all costs associated with the extension and connection of the sanitary sewer system to the property.
3. The property owners shall also be required to follow all applicable procedures and obtain necessary approvals from the Bath Township Water and Sewer District Board prior to commencement of any sewer extension or connection work.

Second by _____; discussion and roll called:

Mrs. Goodrich, **Aye**
Mrs. Troike, **Aye**
Mr. Gaffney, **Aye**

Resolution Adopted

Laura Tuttle
Fiscal Officer

Elaina E. Goodrich, President
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated July 28, 2025.

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Date: July 28, 2025

Sean F. Gaffney, Trustee
Bath Township Board of Trustees